
Scrutiny Co-ordination Committee

Time and Date

10.00 am on Wednesday, 25th March, 2020

Place

Diamond Rooms 1 and 2 - Council House

Public Business**1. Apologies and Substitutions****2. Declarations of Interest****3. Minutes** (Pages 5 - 10)

(a) To agree the minutes of the previous meeting held on 4th March 2020

(b) Matters Arising

4. Scrutiny Management

Councillor R Brown, Chair of the Scrutiny Co-ordination Committee, attended the Cabinet Member for Jobs and Regeneration meeting held on 4 March, 2020 for consideration of the reports on '8-12 Ironmonger Row, 17-21 Cross Cheaping – 250 Year Lease'

Councillor Brown agreed that the decision was urgent and that call in should not apply. In accordance with the Constitution, this matter is reported to inform the Committee of the reason for urgency, which is there is a contractual deadline which the developer needs to meet which would be breached if the matter is subject to call in. This could put the scheme at risk of not happening.

5. Culture Coventry Trust (Pages 11 - 14)

Briefing Note of the Deputy Chief Executive (Place)

Councillors T Khan and D Welsh, Cabinet Member and Deputy Cabinet Member for Housing and Communities have been invited to the meeting for the consideration of this item along with Paul Breed, Chief Executive, Culture Coventry

6. Scrutiny Co-ordination Committee Work Programme 2019/2020 and Outstanding Issues (Pages 15 - 20)

Report of the Scrutiny Co-ordinator

7. Any Other Items of Public Business

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

Private Business

Nil

Martin Yardley, Deputy Chief Executive (Place), Council House Coventry

Tuesday, 17 March 2020

- Notes:1) The person to contact about the agenda and documents for this meeting is Liz Knight, Democratic Services, Council House, Coventry, telephone 7697 2644, alternatively E-mail: suzanne.bennett@coventry.gov.uk/liz.knight@coventry.gov.uk
- 2) Council Members who are not able to attend the meeting should notify Liz Knight no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.
- 3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Committee, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors N Akhtar, A Andrews, R Brown (Chair), J Clifford, L Kelly (Deputy Chair), J McNicholas, G Ridley, K Sandhu and R Singh

By invitation Councillors T Khan and D Welsh

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

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Coventry City Council
Minutes of the Meeting of Scrutiny Co-ordination Committee held at 10.00 am on
Wednesday, 4 March 2020

Present:

Members: Councillor R Brown (Chair)

Councillor N Akhtar
Councillor J Clifford
Councillor J McNicholas
Councillor P Male (substitute for Councillor G Ridley)
Councillor K Sandhu
Councillor R Singh

Other Members Present:- Councillor J O'Boyle, Cabinet Member for Jobs and Regeneration

Employees (by Directorate):

Place: S Bennett, V Castree, M Dillon, A Hunt, R Moon, D Osbourne, J Shore, A Williams

Apologies: Councillors L Kelly, G Ridley, K Caan and G Lloyd

Public Business

59. Declarations of Interest

There were no declarations of interest.

60. Minutes

The Minutes of the meeting held on 19 February, 2020 were agreed and signed as a true record.

Further to Minute 56, relating to "Bus Innovation in Coventry" the Committee reiterated their disappointment and dissatisfaction with the current funding model in relation to bus provision in the City and noted that these comments and concerns would be fed into the proposed Coventry Bus Performance Board.

61. Update on City Centre Development Projects

The Committee considered a Briefing Note, together with a comprehensive and detailed presentation at the meeting, which provided an update and progress on key City Centre development projects.

The Briefing Note indicated that the regeneration and physical transformation of the City Centre is a key priority for the City Council, as well as the wider set of stakeholders the City Council is working with to bring improvement and positive change to the City.

City centres experience constant evolution and renewal and, for Coventry, this process is given even sharper focus through projects being delivered either in readiness for, or as a legacy to, City of Culture 2021. These projects are also set against the backdrop of unprecedented change to “the high street”, and the town and city centres in which they operate.

The Briefing Note and presentation covered the following areas of redevelopment:-

- City Centre South
- Key City Centre development schemes:-
 - Friargate
 - Coventry rail station
 - The Wave
 - Coventry Evening Telegraph scheme
 - Co-op Scheme
- Key public realm schemes:-
 - Upper Precinct, Smithford Way and Market Way
 - Bullyard and Public Realm outside “The Wave”
 - Hertford Street
 - Pool Meadow
 - Walking routes
 - Lighting
 - Travel and Transport
 - Public Realm Refresh
 - Stakeholder engagement

The Committee questioned the officers on a number of issues and responses were provided, matters raised included:-

- The communication strategy for the work being undertaken and how the people of Coventry are being kept informed of developments and enthused and excited about the proposals
- Liaison and working in partnership with the City of Culture Trust in relation to their proposals
- The leisure offer in the City Centre (particularly in relation to the night time economy) and proposals to improve this
- Enforcement proposed to ensure that damage is prevented to the newly refurbished areas
- Greenery proposals for the City Centre
- Proposals to encourage micro/ niche retailers and local businesses and opportunities for “pop up” shops/stalls
- Types of housing proposed in the city centre and the development and maintenance standards proposed for those developments

- Street furniture, including seating and shelter arrangements proposed
- Toilet provision in the City Centre
- Social value clauses in contracts and work being undertaken to promote job opportunities for local people
- Plans to improve areas just outside of the ring road using the public realm refresh fund
- Proposed maintenance of the refurbished area, particularly in relation to the proposed water features

The Committee asked that an update on the Station Masterplan be circulated.

RESOLVED:-

- 1) That the update on the City Centre developments projects be noted and welcomed**
- 2) That the Committee receive a further progress report in the new Municipal Year**
- 3) That officers be requested to look at producing an interactive version of the “Busy Year” slide shown as part of the presentation, to be widely publicised to residents**
- 4) That the Cabinet Member for Policing and Equalities be requested to investigate the enforcement of the Public Space Protection Order (PSPO) in the refurbished Public Realm areas**

62. Climate Change

The Committee considered a Briefing Note which provided an update on City Council activity to positively tackle climate change, including progress to date and future plans including recruitment, investment, stakeholder engagement and the development of a strategy and programme of actions.

Coventry was one of the first cities to produce a Climate Change Strategy, which was published in 2012 and which set a target to reduce carbon dioxide emissions by 27.5% by the year 2020. Coventry achieved this in 2014 (6 years early). The current Climate Change Strategy for the City ends in 2020 and is now under review.

The City has been recognised as a global leader on climate action and transparency, achieving a place on the CDP’s Cities “A” List, which proves the City’s commitment to tackling climate change. To score an “A”, a city must have a city-wide emissions inventory, have set an emissions reduction target, published a climate adaption plan to demonstrate how it will tackle climate hazards now and in the future among other actions.

The Briefing Note covered the following previous, existing and future activity:-

- **Business, Industry and Jobs**

Green Business Programme – supporting 213 companies, saving over 12,349 tonnes of CO2 emissions and providing over £2m grant funding

Green Business Network – 905 members consisting of businesses, residents, local community groups, charities, universities, schools and training providers

The UK Battery Industrialisation Centre (UKBIC) – innovative partnership between the City Council, Coventry and Warwickshire LEP and Warwick Manufacturing Group

- **Energy**

The Heatline network supplies residual heat from the City's Energy from Waste Plant to public buildings

Coventry was the first UK City with centrally controlled dimming street lighting, with all lighting columns targeted downwards to reduce light polluting

Coventry was one of 10 cities to be awarded funding for local smart energy projects, which, with partners including WMCA and University of Warwick, will design a Regional Energy System

A feasibility study is currently being undertaken into renewable heat recovery systems from the sewer network and historic mine infrastructure

Participation in a power assessment study to identify power constraint “hotspots”

Affordable Warmth Programme to support disabled and low-income householders

- **Transport**

Coventry has 156 charge points for electric vehicles and by April 2020 this will increase by another 120. (The second most of all UK cities outside of London)

Battery technology is being used to create a new very light rail system in Coventry

The Go Electric Taxi scheme was launched by the Council last year to encourage drivers to move to electric vehicles

£2.2m Government funding was received by the Council to invest in greener, cleaner buses for the City, with 10 fully electric buses to be operational by June 2020

The Council is seeking funding to enable businesses and organisations in the City to transport goods and provide services using electric vehicles

Funding is being sought to deliver a “on the move charging” Dynamic Wireless Power Transfer project

- **Waste and Recycling**

Trials are taking place using recyclable materials, old tyres and plastic pellets, in tarmac of local roads

- **Community Engagement**

The Council has facilitated the creation of a Coventry and Warwickshire Climate Action Partnership aimed at harnessing the community’s ideas and resources

- **Next Steps and Priorities for 2020/21**

A new Head of Service to oversee and develop the new Climate Change Strategy 2020 will be in post shortly and will bring in new extra high-level capacity. The new Strategy will require significant engagement with stakeholders and ensure a high degree of community involvement

It is intended to extend the Green Business Programme and to make use of other recent funding opportunities

The Council is currently considering plans for the development of a Materials Recycling Facility to serve Coventry, neighbouring authorities and regional businesses

Additional resource has been committed through the 2020/21 budget process

The Committee questioned officers on a number of issues and responses were provided, matters raised included:-

- A sense of scale regarding the figures used in relation to CO2 emissions saved as a result of the Green Business Programme and details of those 213 companies supported via this Programme (The Committee noted that this information would be circulated after the meeting)
- The potential for Heatline to be expanded

- The role of the new Head of Climate Change, including engagement with local communities, partners and other key stakeholders
- Proposals in relation to changing the Council's fleet to more environmentally friendly vehicles
- Sharing new technology and information with third world countries
- Proposals to publicise work being undertaken by the Council in this regard and the need to change behaviours
- Job opportunities/creation in this area

The Committee welcomed all of the work being undertaken in this regard and indicated that Climate Change would continue to be a key priority for the Committee in the new Municipal Year.

RESOLVED that the Briefing Note be noted and that the Committee supports the approach detailed in the Briefing Note on how the Council intends to shape the next steps, communicate the challenges and opportunities; and broaden the Council's engagement.

63. Scrutiny Co-ordination Committee Work Programme 2019/20 and Outstanding Issues

The Committee noted their Work Programme for the remainder of the Municipal Year.

RESOLVED that consideration be given to including an update on Coronavirus at the next meeting.

64. Any Other Items of Public Business

There were no other items of urgent public business.

(Meeting closed at 12.40 pm)

Briefing note

To: Scrutiny Co-ordination Committee

Date: 25th March 2020

Subject: Culture Coventry Trust

1 Purpose of the Note

- 1.1 To advise the Committee of the activities and achievements of Culture Coventry Trust, including the outcomes from grant funding, monitoring arrangements and future plans.

2 Recommendations

- 2.1 To consider the content of the briefing note and make recommendations to the Cabinet Member for Housing and Communities concerning ways to increase the contribution of the Council's investment in Culture Coventry to agreed priorities

3 Background

- 3.1 Culture Coventry Trust (CCT) was established in 2013 and is an independent limited company with charitable status, with a Board of five trustee-directors. CC manages the Coventry Transport Museum, Herbert Art Gallery & Museum, Old Grammar School and Lunt Fort, and has responsibility for the management of the city's collections of art and archives, and for the running of the Tourist Information Centre
- 3.2 The charitable objects of CC are:
- the advancement of education for the public benefit in the knowledge of the history and development of British road transport by collecting and conserving road transport items of aesthetic, historic, constructional or engineering interest or importance.
 - the advancement of education of the public in relation to arts, culture, heritage and science in Coventry.

Context of the relationship between the Council and the Trust

- 3.3 The Council is the main funder to the Trust providing annual grant of £2m. The agreement expires in March 2021 and the service is currently undertaking a review of all grants, intended to sharpen processes and ensure grant agreements are fit for purpose. This may have implications for CCT future applications for support.
- 3.4 In June 2017, the previous CEO of CCT departed the organisation and CCC commenced some investigatory work into the funding and financing challenges that were being experienced within CCT.

- 3.5 In October 2017, Coventry Sports Foundation (operating as CV Life) agreed to support CCT through some more detailed work alongside officers from Coventry City Council (CCC), into developing and implementing a Business Recovery Plan (BRP).
- 3.6 The Directors of CSF agreed for their CEO (Paul Breed) to work across both organisations during this time, whilst CCC also agreed to the secondment of their Head of Transformation and Major Projects (Jane Murphy) to work alongside Paul.
- 3.7 Since this time, CSF has extended its support to CCT through the work of their Head of Finance; Management Accountant; Commercial Manager; HR Manager; and Executive Assistant.
- 3.8 CCT do not reimburse either CSF or CCC for any of the support services being provided in the delivery of the BRP.
- 3.9 The CCT Board approved a four-year Business Plan in February 2018, which involved substantial restructuring within the Trust and was also the basis for a successful application to the Arts Council England for four years of funding at £400k per annum.
- 3.10 The four-year Business Plan also allowed for the complete repayment to CCC of circa £600k of additional funding that had been provided to CCT prior to the implementation of the BRP.
- 3.11 CCT introduced charging to Coventry Transport Museum in July 2019.
- 3.12 During the first year of the BRP, CCT were able to meet their liabilities (including the repayments due to CCC) and build some working capital, which is being used to fund a combination of essential repairs and maintenance along with Improvements and updates to the museum offer.

Links between the Culture Coventry Trust and City of Culture 2021

- 3.13 CCT is currently coming to the end of its second year of the four-year cycle of NPO funding from the Arts Council England (ACE).
- 3.14 The process for applying to the ACE for the next round of NPO funding (2022) is currently commencing and will connect directly to the new Arts Council Strategy – ‘Let’s Create’.
- 3.15 CCT is also currently in the midst of an application process to the Arts Council’s – National Activities Programme, which if successful would provide an addition circa £700k of capacity for the delivery of its 2021 programme and subsequent legacy.
- 3.16 The Herbert Art Gallery is currently in the process of delivering two capital programmes – one that involves the installation of energy saving technology; and the other that will result in the re-purposing and refurbishment of four of its galleries.
- 3.17 The sharing of support services between CCT and CSF / CCC has continued since 2017 / early 2018 and is still in place, whilst a feasibility exercise is undertaken into whether this arrangement could be extended beyond ‘Shared Services’ into a more permanent structure of a singly governed Single Entity Trust bring both CCT and CSF together into the same entity.
- 3.18 This Single Entity Trust exploration feasibility is ongoing, but is currently being resourced by the shared services team who are already working across both organisations, such that it is being run in parallel to the day to day operational demands

Attendances

3.19 The Lunt Roman Fort focusses mainly on educational visits, with some general public admissions. The Old Grammar School (refurbished in June 2015) has since been used exclusively for conferencing and events with visitor numbers between 200 and 300 per year. Attendances at sites operated by CC (Coventry Transport Museum, Herbert Art Gallery and Museum and the Lunt Roman Fort) are detailed below. The downward trend of visitor numbers is a challenge for the trust. It should be noted that nationally DCMS sponsored museums nationally have demonstrated a 3% decline in visitor numbers.

Table 2 - Total visitors through front doors of HAGM comparing to 2018/19

Month	2019/20	2018/19	Inc/Dec 18/19	Var. on prev year
April	24,995	19,822	5,173	26%
May	15,930	14,314	1,616	11%
June	20,902	21,163	-261	-1%
July	20,749	19,561	1,188	6%
August	16,699	22,460	-5,761	-34%
September	16,395	18,749	-2,354	-14%
October	20,832	17,666	3,166	17.9%
November	35,137	36,415	-1,258	-3.5%
December	10,122	10,966	-844	-7.7%
January	13,888	12,492	1,396	11%
Total	195,649	193,608	2,061	1%

Table 3 - Total visitors through front doors of CTM comparing to 2018/19

Month	2019/20	2018/19	Inc/Dec 18/19	Var. on prev year
April	28,829	36,868	-8,039	-22%
May	27,363	30,173	-2,810	-9%
June	28,236	26,624	1,612	6%
July	21,764	29,443	-7,679	-26%
August	23,027	37,867	-14,840	-39%
September	16,868	28,872	-12,004	-42%
October	19,567	29,711	-10,144	-34%
November	16,379	24,538	-8,159	-33%
December	22,690	31,428	-8,738	-28%
January	13,559	22,523	-8,964	-40%
Total	218,282	298,047	-79,765	-27%

The link below shows valuable information on the visitor numbers at other museums against which we CCT can benchmark against..

<https://www.alva.org.uk/details.cfm?p=423>

3.20 CC had anticipated reduced visitor numbers in its financial forecasts at CTM as it anticipated customer sensitivity to the introduction of charging. It is expected that this resistance will lessen in future years. If visitor numbers follow the current trend, the total

visitors for the first year of charging will be in the region of 244,000, which is a significant reduction on the previous total.

Table 4 Percentage of visitors through the box office at CTM by post code within Coventry

Month	Go CV total	Cv1	CV2	CV3	CV4	CV5	Cv6
Total	100%	11%	18%	21%	8%	17%	24%

The highest % of visitors within Coventry are from post code CV6 (24%) and the lowest % is from CV4 (8%).

Visitor Services & Charging

Income

3.21 Income is forecast to be 37% behind budget by year end (prior to application of gift aid income, which could see the forecast position be closer to 30% behind budget) reduction in related expenditure has seen the November management accounts position to be £26k ahead of budget and forecast position for year end is to be slightly ahead of budget.

3.22 Culture Coventry markets the venues and programme in a variety of ways to reach a diverse variety of audiences. A non-exhaustive list of activity can be found below.

3.23 Previously the marketing of the attractions had been focused on a local audience, however, as CC look to market Coventry as a destination, the focus now looks to engage local audiences and national and international visitors.

- Partnership working and cross promotion with a huge array of partners, from industry and local universities to national partners and attractions
- Website/s
- Social media campaigns (paid and organic)
- Google AdWords campaigns
- Regular E-newsletters
- Printed materials – including: leaflets, billboards, bus advertisements, street banners, posters etc. These are distributed on a local, regional and national scale dependant on target audience.
- PR events, launches and outreach activity.
- PR – regular PR activity for all exhibitions and the permanent offer via an agency
- Radio campaigns
- Target mobile phone advertising at competitor sites
- Group travel advertisements and partnerships
- Online listing sites

Author: Val Birchall and Steve Wiles

Please see page 2 onwards for background to items

19th June 2019
Health and Well-being Strategy – consultation
17th July 2019
Introduction to Coventry's Climate Change Strategy One Coventry Plan Annual Performance Report 2018-19 Draft Scrutiny Annual Report 2018-19
16th October 2019 (moved from 9th October)
City of Culture 2021 WMCA - Mayors Question time
6th November 2019
"Keeping young people safe in our city"
4th December 2019
Community Safety Partnership Action Plan West Midlands Police Updated
18th December 2019
Culture Coventry Trust Commercial Activities Supporting Parks Infrastructure
8th January 2020
Proposed Equality Objectives 2020-2022 Friargate Development Progress Update
5th February 2020
Bus provision in Coventry LGA peer challenge recommendations
19th February 2020
Bus Innovation in Coventry
4th March 2020
City Centre South -progress Climate Change
25th March 2020
Culture Coventry Trust
Briefing note updates – not required at a meeting
Prevent Strategy Emergency Planning and Resilience - 2021 and climate change
2020-21
Improving consultation and engagement with residents Hate Crime Strategy Action Plan (July 2020) Modernising Domestic Violence Abuse Services and Sexual Violence and Abuse Services (September 2020) FGM Outside Bodies Private Rented Sector Welfare Reform Working Together Group – progress report City of Culture – security arrangements and emergency planning City of Culture 2021 Selective and Additional Licensing St. Michael's PSPO (July 2020) Friargate Progress Report Commercial Activities Supporting Parks Infrastructure Equalities Objectives Bus Innovation – Sept 2020

Date	Title	Detail	Cabinet Member/ Lead Officer
19th June 2019	Health and Well-being Strategy – consultation	Consultation on the draft strategy. Possibly to include SB5.	Debbie Dawson Cllr Caan
17th July 2019	Introduction to Coventry's Climate Change Strategy	An overview of the Council's position in terms of action to address climate change.	Sarah Watson, Andy Williams Cllrs O'Boyle, Caan, Hetherton
	One Coventry Plan Annual Performance Report 2018-19	The Council Plan, One Coventry, sets out Coventry City Council's vision and priorities for the city. Scrutiny Co-ordination Committee are asked to consider the Council's performance, identify any issues they may wish to raise to Cabinet and identify areas that Scrutiny Co-ordination Committee or other Scrutiny Boards may wish to address as part of this year's scrutiny work programme.	
	Draft Scrutiny Annual Report 2018-19	To receive, comment on, and approve, a draft of the Scrutiny Annual Report prior to it going to Council.	Vicky Castree, Gennie Holmes
16th October 2019 (moved from 9th October)	City of Culture 2021	To receive an update on plans for 2021, as agreed at the meeting on 27/2/19.	Cllr Duggins Martin Reeves David Nuttall
	WMCA - Mayors Question time	Feedback from Mayoral Question time.	Cllr Brown and Cllr Kelly
6th November 2019	"Keeping young people safe in our city"	To look in more detail about how a partnership approach can reduce knife crime and gang culture – 6-month review of the Coventry Violence Reduction Board	Liz Gaulton/John Gregg/Kirston Nelson/ WMP
4th December 2019	Community Safety Partnership Action Plan	To look in detail at the action plan for the Community Safety Partnership (Helen Kirkman), Kirstie (probation), Meenjit Panglie, Craig	Craig Hickin Cllr AS Khan
	West Midlands Police Updated	An update on progress on local policing.	Cllr AS Khan Craig Hickin Mike O'Hara (WMP)

Date	Title	Detail	Cabinet Member/ Lead Officer
18th December 2019	Culture Coventry Trust	The Council grant the Trust funding. The report will include an update on the work of the Trust and future plans	Val Birchall Cllr T Khan
	Commercial Activities Supporting Parks Infrastructure	A progress report to cover the commercialisation of Coombe Abbey and other parks to support the Council's investment.	Andrew Walster Cllr AS Khan
8th January 2020	Proposed Equality Objectives 2020-2022	To consider the final outcomes of the consultation on equalities priorities for the Council, before it goes to the Cabinet Member.	Jaspal Mann Valerie De Souza Robina Nawaz Cllr AS Khan
	Friargate Development Progress Update	Referred by SB1 to SCRUCO on 18 th April 2018. To look at the whole development, including the Station Master Plan and the progress of Friargate 2 to include financial information and readiness for 2021. Suggestion from member of the public	Adam Hunt/ Richard Moon Cllr O'Boyle
5th February 2020	Bus provision in Coventry	including current stats on current usage, air quality, breakdown of what the TfWM levy is used for in Coventry,	Cllr Welsh, Cllr Akhtar, Cllr O'Boyle Colin Knight
	LGA peer challenge recommendations		Gail Quinton Joy McLanaghan
19th February 2020	Bus Innovation in Coventry	To look at what the bus companies are doing innovatively to encourage bus use, reduce carbon and plan for City of Culture 2021	Cllr Welsh, Cllr Akhtar, Cllr O'Boyle Colin Knight
4th March 2020	City Centre South - progress	To consider progress on the project. Suggestion from member of the public	Adam Hunt/ Richard Moon Cllr O'Boyle
	Climate Change	To update SCRUCO on the plans to address Climate Change.	Andy Williams Cllrs O'Boyle, Caan, Hetherston

Date	Title	Detail	Cabinet Member/ Lead Officer
25th March 2020	Culture Coventry Trust	Following the meeting on 18 th December, the Culture Coventry Trust are to be invited in to discuss their plans and governance.	Val Birchall, Andy Williams Cllr T Khan
Briefing note updates – not required at a meeting	Prevent Strategy	To receive an update on the Prevent Strategy and duties associated with it.	
	Emergency Planning and Resilience - 2021 and climate change	Following the item in October 2017, SCRUCO requested that an item on Emergency Planning and Resilience is brought to the Board annual to enable them to review the arrangements in the city to minimise risks, respond to emergencies, ensure effective communication and provide reassurance.	Michael Enderby Cllr Duggins
2020-21	Peer Review Progress Monitoring	Following the agreement at Cabinet on the 8th January, it was agreed that Scrucos would monitor progress on the delivery of the actions plan arising from the Peer Review. <i>To brief Cllr Brown on action plan first.</i>	Michelle McGinty Cllr Duggins
	Improving consultation and engagement with residents		Valerie Da Souza Si Chun Lam
	Hate Crime Strategy Action Plan (July 2020)	To look at the detail of the Hate Crime Strategy Action Plan, as agreed at SCRUCO on 6 th February 2019.	Craig Hicken/ Bev Massey Cllr AS Khan
	Modernising Domestic Violence Abuse Services and Sexual Violence and Abuse Services (September 2020)	Further progress on the contract awarded in 2019. To include performance data. Providers to be invited in.	Cllr AS Khan Angela Atkinson Paul Hargrave
	FGM	Progress report following last year's report	Liz Gaulton
	Housing First	Refer to SB4	

Date	Title	Detail	Cabinet Member/ Lead Officer
	Outside Bodies	Scruco can identify which of the Outside Bodies Members are appointed to that they have reports from	Adrian West
	Private Rented Sector	To cover issues raised as part of the One Coventry Plan including high rents, fuel poverty and freeing up of student homes for local families. Student housing – suggestion from member of the public.	Cllr T Khan Adrian Chowns
	Welfare Reform Working Together Group – progress report	To hear on the work of the WRWTG and their progress on mitigating the impact of welfare reform across the city	Tina Wukics
	City of Culture – security arrangements and emergency planning	As requested following their meeting on 16 th October, the Committee wanted to look at security and emergency planning arrangements for the City of Culture 2021	Andy Williams Cllr Duggins
	City of Culture 2021	Following their meeting on the 16 th October, the Committee requested regular updates on progress	Andy Williams Cllr Duggins
	Selective and Additional Licensing	Following Scruco's input into the consultation process, Members requested a progress 12 months following implementation.	Adrian Chowns Cllr T Khan
	St. Michael's PSPO (July 2020)	Scrutiny Co-ordination Committee requested a progress report in 6 months-time, including data, to monitor the effectiveness of the order.	Craig Hickin Liam Nagel Cllr AS Khan
	Friargate Progress Report	Following their meeting on 8 th January 2020, Members requested a further update 2020/2021	Adam Hunt/ Richard Moon Cllr O'Boyle
	Commercial Activities Supporting Parks Infrastructure	A progress item to scrutinise progress on this following the meeting on 18.12.19.	Andrew Walster
	Equalities Objectives	Members requested to consider the annual report to the Cabinet Member on progress on the Equalities Objectives	Jaspal Mann/ Robina Nawaz Cllr AS Khan

Date	Title	Detail	Cabinet Member/ Lead Officer
	Bus Innovation – Sept 2020	Following their meeting in Feb 2020, Members requested a further report covering City of Culture, Climate Change and the Outline Business Case. Also funding bids and Coventry Bus Performance Board progress	Colin Knight TDC reps Cllr O’Boyle TfWM